**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**Monday, September 21, 2020**

**Zoom Conference Call Number (888) 788-0099, Meeting ID: 254 060 0349**

Called to Order: By George Sewell at 5:41pm

Roll Call: George Sewell, Njeri Camara, Gary Conlay, Wanda Brock, Ora Rice and Matthew Linn were present. Kristi Copeland and Fletcher Carter were absent. Bienville, Sabine, Governor Appointee #2 and Governor Appointee #3 have no board representative at this time. A quorum of 6 out of 8 board members confirmed by George Sewell, Board Chair. Doug Efferson, Executive Director, was present.

Welcome/Special Guest/Introductions: Rhonda Watts with LACG was welcomed.

Approval of Agenda: Moved by Matthew Linn to accept the agenda with the correction that 2.b was on page 13, seconded by Njeri Camara, and unanimously approved.

Approval of the Minutes for August 17, 2020: Moved by Njeri Camara to accept the minutes as presented, seconded by Ora Rice, and unanimously approved.

Guest and Public Comments: None.

Executive Limitations: Doug Efferson gave a summary of his written report on the Financial Conditions & Activities, Communication and Support to the Board, and Strategic Plan Indicators Update. Of note was the FYE20 Strategic Plan Indicators Update showing all but two indicators above expectations and the actions taken regarding the two outliers. Also, a review of the 6-month District Social Media campaign and the 2-month Tobacco Awareness Social Media campaign resulted in the board supporting continued use of social media to promote awareness of district services when possible. Ora Rice moved to accept the report, seconded by Njeri Camara, and unanimously approved without any policy changes.

Board Business: George Sewell led a review of the Chairpersons Role and Accountability of the ED policies. Njeri Camara moved to accept the policies, seconded by Ora Rice, and unanimously approved without any policy change. The board received nominations for Board Vice-Chair from the floor with Njeri Camara being the only nominee. The board voted unanimously to approve Njeri Camara as Board Vice-Chair for the remainder of the fiscal year. The August Board Compliance Monitoring Summary Report was reviewed and accepted. The September Board Compliance Monitoring Tool was to be completed by email and sent to Doug Efferson for summary. The next meeting date was agreed to be on Monday, October 19, 2020 at 5:30pm.

Announcements/Acknowledgements: October 15th HSIC meeting by teleconference. Doug Efferson was asked to advertise in local newspapers to identify candidates for the four Board vacancies.

Adjournment: Gary Conlay moved to adjourn the meeting at 6:10pm, seconded by Ora Rice, and unanimously approved.

Minutes Prepared by Matthew Linn, Board Secretary